

Office: OL/SD/OSB Develop a purification program to improve the viability of the ICS O — Scheduled
Objective Statement: Data Base prior to implementation of LIMS X — Actual
Responsible Officer: _____
Significant Funding Amount: \$ _____ FY 83
Quarter Ending: 30 September 1983

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Purge requisition suspense file of dead records and followup with a semiannual reconciliation program to preclude reoccurrence Develop and implement a program to purge slow/nonmoving items from the inventory Clean-up the warehouse locations in the ICS and develop a program for daily maintenance Expand the inventory and inspection responsibility to include an audit function			OX			OX			OX			OX
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NARRATIVE REPORT

PERIOD: July 1983 - September 1983

PURIFICATION PROGRAM TO IMPROVE VIABILITY OF THE ICS DATA BASE . . . LIMS

ACTIVITY I - REQUISITION SUSPENSE CLEAN-UP

1. ACTIVITY THIS PERIOD

Purge of the records included in Excess List No. 153 was completed in September 1983.

2. PROBLEMS AND SHORTFALLS

The primary shortfall on the continuing maintenance of this objective is manpower, allocations, and the pressures to meet higher priority operational requirements on a daily basis.

3. PLANS FOR THE NEXT PERIOD

The Branch will continue to review the inventory files on a routine basis to preclude reoccurrence of this problem.

4. LONG-TERM OUTLOOK

Fair to good

NARRATIVE REPORT

PERIOD: July 1983 - September 1983

PURIFICATION PROGRAM TO IMPROVE VIABILITY OF THE ICS DATA BASE . . . LIMS

ACTIVITY II - DEVELOP AND IMPLEMENT A PROGRAM TO PURGE SLOW/NON-MOVING ITEMS FROM THE INVENTORY

1. ACTIVITY THIS PERIOD

Purge of the material included on Excess List No. 153 was completed in September 1983. Again, monitoring of the excess, slow or non-moving items will be accomplished on a continuing basis.

2. PROBLEMS AND SHORTFALLS

The primary shortfall on the continuing maintenance of this objective is manpower, allocations, and the pressures to meet higher priority operational requirements on a daily basis.

3. PLANS FOR THE NEXT PERIOD

Monitoring of excess, slow or non-moving items will be accomplished on a continuing basis.

4. LONG-TERM OUTLOOK

Good

NARRATIVE REPORT

PERIOD: 1 July - 30 September 1983

Activity 3: Clean-up the warehouse locations in the ICS and develop a program for daily maintenance.

I. ACTIVITY THIS PERIOD

The Inventory and Audit Section has been compiling a list of stock location changes in their monthly inventory for MFB action for input into ICS. In addition, Storage & Issue Section, MFB, Units I and II have been conducting an ongoing program of adding, deleting and changing stock locations throughout the fiscal year. During this reporting period, MFB updated the warehouse locations with 1,112 changes. For reporting purposes this project should be considered complete as this will be an ongoing project. Please note about 60% of the 1,112 changes were the result of deletions in the ICS because of disposal of obsolete stock assets either through General Services Administration or the Property Disposal Office [redacted]

2. PROBLEMS AND SHORTFALLS

None at this time.

3. PLANS FOR THE NEXT PERIOD

This portion of the objective is now complete.

4. LONG TERM OUTLOOK

Excellent.

NARRATIVE REPORT

Period: July - Sept 1983

Activity 4: Expand the Inventory and Inspection responsibility to include an audit function

1. ACTIVITY THIS PERIOD

The three newly assigned personnel continue to train on the job and are becoming more proficient in conducting inventories and resolving discrepancies. During this period, 50 classes of materiel were inventoried [redacted]

2. PROBLEMS AND SHORTFALLS

The I&AS has been decreased by one person due to a retirement. Section audits of various [redacted] elements have not begun due to the higher priority of [redacted] inventories and the fact that new I&AS personnel are still in a training mode.

3. PLANS FOR THE NEXT PERIOD

I&AS personnel will be tasked to perform section audits of the various [redacted] element: [redacted] to ensure compliance with Logistics and Supply Division instructions and policies.

4. LONG-TERM OUTLOOK

Good.

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